



World Taekwondo  
Conflicts of Interest Policy  
(May 11 2021)



## Introduction

In accordance with Article 2.4.1 and Article 14 of the WT Statutes, the World Taekwondo ("WT") Council has established this conflicts of interest policy (this "Policy"). Members of the WT Council, Commissions and Committees shall declare any interests to the Secretary General in accordance with the Policy. The Secretary General; shall maintain a register of interests and will publish it on the WT website on a quarterly basis.

### 1. Scope

1.1 This Policy sets out the procedures for identifying and managing conflicts and potential conflicts of interests or duty (called "Conflicts" in this Policy) affecting all persons involved in the administration and running of World Taekwondo and its business (who are called "Parties" in this Policy).

### 2. Background

2.1 Parties have an obligation to act in the best interests of World Taekwondo and in accordance with its rules and regulations. They are expected to act impartially and objectively and to actively take steps to avoid Conflicts.

2.2 Conflicts matter because they affect discussions and decision-making and may result in decisions being reached that are not in the best interests of World Taekwondo. They can give the impression – both internally and to the wider public – that improper conduct has occurred even when it has not.

2.3 Conflicts come in a number of different forms. It is primarily the responsibility of each Party to identify if there is a Conflict or potential Conflict that may affect them or someone connected to them.

2.4 This Policy is not intended to adversely affect normal decision making within World Taekwondo. It is intended to make it more transparent, and to allow the management of Conflicts that will inevitably arise. It is important that management of a Conflict is proportionate to the risk that it poses to the best interests of World Taekwondo.

### 3. Identifying what a Conflict is

3.1 There are two types of Conflict:

- (a) A **conflict of interests** – this is where a Party has an interest personal to them (which may be financial or non-financial) which conflicts, or may conflict, with the best interests of World Taekwondo.
- (b) A **conflict of duties** – this is where a Party owes a duty to another body (such as being an employee, elected official, shareholder, trustee etc.) that conflicts, or may conflict, with their duties to act in the best interests of World Taekwondo. This type of conflict does not have to be personal or financial to the Party. A conflict of duties can also be described as a **conflict of loyalties**.

### 4. Connected Persons

4.1 A Conflict can still rise if it involves a payment or benefit being given to a third party connected to the Party in question. A "Connected Person" is:

- (a) any parent, grandparent, child, stepchild, grandchild, brother, sister or spouse of a Party or any person living with the Party as his or her partner;



- (b) a firm, company or association in which the Party is a partner, officer, employee, consultant, director, member or shareholder (unless the Party owns no more than 1% of the issued shares on a recognized stock exchange);
- (c) a firm or company in which an individual listed in (a) above is connected in the ways set out in (b).

## **5. Duty to avoid conflicts**

5.1 All Parties are under a duty to avoid a Conflict where possible.

5.2 If a Conflict or potential Conflict exists, it must be declared by the Party and managed as set out in this Policy.

5.3 Any doubt as to whether certain facts or circumstances may give rise to a Conflict should be resolved in favor of declaring those facts or circumstances.

## **6. Declaration of interests**

6.1 On appointment, Parties must declare their interests on the declaration of interests form found on the World Taekwondo website. In particular, this declaration must include:

- (a) directorships, partnerships and employments with Member National Associations, Continental Unions, World Taekwondo or businesses that are engaged in the sport of taekwondo or derive any substantial portion of their revenue from taekwondo;
- (b) any office held with a Member National Association, Continental Union and any other international taekwondo or sporting bodies;
- (c) trusteeships or board positions with Member National Associations, Continental Unions, World Taekwondo or institutions or charities that are engaged in the sport of Taekwondo or derive any substantial portion of their revenue from Taekwondo; and
- (d) any material interests arising from close family or personal relationships with another Party in World Taekwondo.

6.2 The Secretary General will use the information in the declarations to maintain a register of interests. The information provided in any declarations of interest will be processed in accordance with World Taekwondo's data privacy and protection policy. The information provided will not be used for any other purpose by World Taekwondo.

6.3 Parties must update their declarations as soon as possible following any change in circumstances and, in any event, must re-submit them not later than 14 days before the General Assembly each year.

6.4 At Council, committee or commission meetings, a Party is required to declare to the Chairman and the Secretary General (or the relevant WT staff manager) the nature and extent of any potential or actual Conflicts he may have in the proposed business of the meeting. In particular, this includes declaring any interests he or any Connected Person may have in any existing or proposed transactions or arrangements with World Taekwondo. This procedure applies also to any email votes or other electronic discussions.

6.5 Each meeting of Council (or a committee or commission) will contain declarations of Conflicts as a separate agenda item. Declarations of Conflicts concerning any item on the agenda must be made at this point and will be minuted. If a Party realizes at a later point in the meeting that he or she may need to declare a Conflict, this must be done promptly and will be minuted.



6.6 If a Party has an interest listed in the Register of Interests that should be disclosed as a Conflict, the chairman of the meeting shall disclose it to the meeting if the Party does not do so at the relevant point on the agenda.

6.7 Any Party who has a concern or is unsure of the proper procedure to follow should contact their Chairman and World Taekwondo staff manager for their committee or commission for advice.

## **7. Managing conflicts of interest**

7.1 1 If a Party has a Conflict, then a decision must be made as to how to manage it. This decision will be made by:

- (a) the President (for Conflicts relevant to members of Council);
- (b) the chairman of the meeting at which the Conflict becomes relevant; or
- (c) in all other cases, the Secretary General,

and in each case after consultation with the Integrity Committee.

7.2 If the President has a relevant Conflict, then a Vice President chosen by the other Vice Presidents will make the decision. If a Chairman has a relevant Conflict, the Vice-Chairman will make the decision.

7.3 A Party is required to give the decision-maker any additional information asked for in order to determine how the conflict is to be managed.

7.4 The decision-maker may decide that the Party:

- (a) can continue to participate in the normal way with the interest being minuted;
- (b) shall not participate in the proceedings and is to abstain in any vote (but the body may ask the Party to provide any relevant information concerning the matter); or
- (c) is to withdraw for the whole or part of the affected proceedings.

## **8. Specific Situations**

8.1 This Policy has set out general principles applicable to all situations. This section contains requirements on specific situations which are likely to commonly occur. The lists are not exhaustive.

### **Relationships with MNAs**

8.2 It is recognized that most Parties will have involvement with their MNAs and this is to be expected.

8.3 There is no conflict due to the Party's MNA involvement, even when that MNA has made a submission that is being discussed, unless the discussion or proposed decision:

- (a) affects the Party's MNA specifically;
- (b) affects the Party's MNA in a different way from all other MNAs; or
- (c) the Party is an employee of his MNA and that employment may be affected by the decision.

### **Competitions**



8.4 A Party does not need to make any declaration if participating in a discussion or decision which would affect their athlete at a competition provided it is a general decision affecting all athletes equally – for example changes to the Competition Rules and Interpretations.

#### **Employment or Appointments by World Taekwondo**

8.5 A Party will have a conflict in relation to any discussions or decisions concerning actual or proposed:

- (a) employment with World Taekwondo; or
- (b) appointment by World Taekwondo to any international sports organizations.

8.6 No member of the Council shall be appointed to any salaried office of WT or any office of WT paid by fees, and no remuneration or other benefit in money or money's worth shall be given by the WT to any member of the Council except in accordance with the WT Financial Rules. This rules does not apply to members of the Management, whose remuneration is controlled by WT's Company Rules.

#### **Provision of goods or services or other Commercial Arrangements**

8.7 A Party will have a conflict in relation to any discussions or decisions concerning the actual or proposed provision of goods or services to World Taekwondo. This also applies to any commercial arrangements with these companies or World Taekwondo Events.

#### **Competition Officials**

8.8 A conflict of interest exists when a Competition Official has, or reasonably appears to have, a personal or financial interest which could affect the official's ability to be impartial.

8.9 When a Competition Official is aware of a conflict of interest, he/she shall decline an invitation to serve at a WT Sanctioned or Promoted event

8.10 When the Competition Official has any doubt, on the action to take he/she shall promptly consult WT, prior to accepting the invitation and be bound by its decision.

8.11 When, at an event, a Competition Official becomes aware of a conflict of interest, the official shall disclose the potential conflict to the Competition Supervisory Board.



## World Taekwondo – Declaration of Interest

<b>Name</b>	
<b>Positions held in World Taekwondo</b>	
<b>Date of declaration (or review)</b>	

<b>Category</b>	<b>Please give details of any interests (yours or from connected persons), including full background, any other parties involved and the likely duration. Please detail any current interests or those within the last 2 years.</b>
Offices or positions (elected, volunteer or paid) held with: i) a Member National Association iv) Continental Union v) Any other international taekwondo or sporting bodies	
Involvement with the training or selection of competitors	
Contractual or commercial relationships with World Taekwondo	
Directorships, partnerships or employment with i) Member National Association iv) Continental Union v) businesses that are engaged in the sport of taekwondo or derive any substantial portion of their revenue from taekwondo;	
Trusteeships or board positions with i) Member National Association iv) Continental Union v) institutions or charities that are engaged in the sport of taekwondo or derive any substantial portion of their revenue from taekwondo;	
Membership of any Taekwondo club	
Close family relationships, commercial/business or personal relationships with another Board, Council, Committee or Commission Member	
Membership of any professional bodies, special interest groups or mutual support organizations	
<b>For Council Members:</b> In respect of businesses that are engaged in the sport of taekwondo or derive any substantial portion of their revenue from	



taekwondo: i) Investments in unlisted companies, partnerships and other forms of business ii) Major shareholdings of more than 5% of the issued capital iii) Beneficial interests	
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To the best of my knowledge, the above information is complete and correct. I undertake to update as necessary the information provided, and to review the accuracy of the information on an annual basis or more frequently if requested by World Taekwondo. I give my consent for it to be used for the purposes described in the World Taekwondo Conflicts of Interest policy and for no other purpose

Signature	
Date	